



**Forestville Central School District
Budget Calendar
Fiscal Year 2025-2026**

| | |
|--------------------------|--|
| November 14, 2024 | Budget calendar adopted by the Board of Education |
| December 2-6, 2024 | Principals and Business Executive to meet with Director of Facilities to discuss building level maintenance needs. |
| December 2-6, 2024 | Principals and Business Executive to meet with IT Department to discuss building level technology needs. |
| December 2-6, 2024 | Principals, Special Ed Director and Business Executive to meet to discuss building level needs. |
| January TBD | Superintendent, Business Executive and Director of Technology to meet with Erie I BOCES personnel for details of the 2025-2026 BOCES budget. |
| January 9, 2025 | Board of Education Budget Committee work session #1 (review budget guidelines, timeline and rollover budget) |
| January 15, 2025 | Individual meetings with the Superintendent and Business Executive to review budget needs. Buildings and Grounds Technology Athletics |
| January 22, 2025 | Individual meetings with the Superintendent and Business Executive to review budget needs Elementary School Middle School/High School |
| January 30, 2025 | Individual meetings with the Superintendent and Business Executive to review budget needs. Special Education/Pupil Personnel Data & Assessment Curriculum/Prof Development/Principals |
| February 13, 2025 | Board of Education Budget Committee work session #2. (review initial budget figures, key impact areas and revenue projections) |
| February 14, 2025 | Department plans (needs/requests) due to Superintendent Preliminary BOCES requests due to Superintendent (eBOCES initial participation closes Feb 28 th) |

| | |
|--|---|
| March 1, 2025 | Submit tax levy limit calculation to the Office of State Comptroller |
| March 13, 2025 | Board of Education Budget Committee work session #3. (review budget proposal and finalize staffing and major spending decisions) |
| April 3, 2025 | First publication of school budget vote legal notice (1 st of 4 at least 45 days prior to Annual Meeting) |
| April TBD | BOCES Annual Meeting |
| April 11, 2025 | Second publication of school budget vote legal notice |
| April TBD | Approve BOCES administrative budget and Board candidates |
| April TBD (but not later than April 26 th) | Budget Committee report to the Board of Education Proposed Budget approved by Board of Education |
| April 21, 2025 | Deadline for submission for petitions for Board of Education candidates (30 days before date of election) |
| April 22, 2025 | Drawing by District Clerk for candidate order on ballot Postcard and budget newsletter submitted for printing |
| April 25, 2025 | Final BOCES requests due (eBOCES closes) Budget document available upon request in each building and website (no later than 7 days before the Budget Hearing or May 1 st) |
| April 26, 2025 | Distribute budget newsletter to district residents and schools |
| April 26, 2025 | Third publication of school budget legal notice |
| April 28, 2025 (1 day after budget approved by BOE) | Property Tax Report Card submitted to State Education Department Property Tax Report Card submitted to the newspaper |
| May 8, 2025 | Budget Hearing (at least 7 days but not more than 14 days prior to Annual Meeting or May 6- May 13) |
| May 14, 2025 | School budget notice mailed (after Budget Hearing but no later than 6 days prior to Budget Vote) |
| May 16, 2025 | Fourth publication of school budget vote legal notice |
| May 20, 2025 | Annual Budget Vote and School Board Election (1:00pm-8:00pm in the Hornet Lobby) |
| May 21, 2025 | Requisitions for 2026 will be sent out by the Business Office |
| June 12, 2025 | Board of Education Meeting (Budget and Election results certified) |
| June 17, 2025 | Revote day if put to a second vote |